

Parkwoods Executive Board Meeting

August 15, 2018

Summit Fitness, Norwich, CT

6:00pm

Meeting called to order at 6:10pm by Quinn Kelly. Present were Chris Dixon, Evan DeGaetano and Terrie Casagrande.

No owner comments.

Pre-Meeting Action: No Pre-Meeting action.

Secretaries Report: Minutes accepted.

Treasures Report: As Discussed.

Property Managers Report: As discussed.

Unfinished Business:

1. Seal coating to start on August 21st and to be completed as scheduled, weather permitting.
2. Allied tree trimming on schedule. Quinn will obtain a quote for the white pine spraying.
3. Quinn will obtain a quote from Black Dog Landscaping for next year landscaping bid.
4. Building signs to be completed by Camaro Signs.

New Business:

1. 2018-2020 snow plowing contract; signed by Chris.
2. Decks on units 31-33, need to consider pressure washing and sealing in next budget.
3. Mold on roofs, mainly units against the tree line. Per Quinn will plan to do the roofs when the gutters are done in the late fall.
4. Unit 1 garage door foundation has a gap; Quinn working on solution.
5. Notice to all unit owners regarding dents in garage doors, stating the garage doors will have to be replaced if any rust starts to accrue.
6. The Board members did a brief walk around post meeting to make notes of any damaged garage doors. Additional item: Unit 25 left side of garage door is damaged.

Next scheduled Board meeting is September 12, 2018 at 6pm, Summit Fitness

Meeting adjourned at 7:05pm.