

Unit Owner's meeting of Parkwoods Condominium Association, Inc, was held on November 8, 2018, at Summit Gym, Norwich, CT at 6pm.

Meeting called to order at 6:01pm, by Quinn Kelly.

Roll Call: Signed-in and recorded (10 unit owners present, two proxy votes).

Proof of Notice: Letter dated October 25, 2018, distributed via mail to each unit owner in accordance with the condo association regulations.

Minutes from previous meeting held on November 8, 2017, were presented: motion was made by Evan DeGaetano and second by Paula Oberg.

Reports: No formal report given.

Discussion of proposed 2019 budget. Motion to accept the proposed budget by Evan Degeatano, second by Terrie Casagranda.

Election of Board Member: Chris Dixon, President was up for reelection. Nominations open from the floor. No nominations from the floor were made. Motion by Evan Degaetano, second by Terrie Casagranda to cast one ballot in favor of Chris remaining on the Board. Motion carried.

Unfinished Business:

Marie Constantinou mentioned the ongoing deteriorating patio. Discussion of options and related costs followed. No action taken at this time.

A brief discussion regarding Evan replacing his hot water heater and the possible cost involved to the homeowner to purchase and replace the hot water heater.

A proposed monthly condo fee increase of \$15 per unit. Due to the increase of landscaping costs.

Quinn will continue to obtain new landscaping bids for the 2019 budget. No formal contract has been signed at this time.

Marie Constantinou asked why the condo fee increased. A brief discussion followed. Evan explained to absorb the increase of cost due to a new landscaping contract

Tom Leavy, unit 19, mentioned he will be seeking a new cost effective way of paying our condo fees to the bank. A brief discussion ensued between Tom and Quinn regarding a better way of outlining the budget line items for better understanding to the homeowners.

Meeting Adjourned: Motion to adjourn by Evan DeGaetano, second by Chris Dixon at 6:30pm.

Dates for future meetings will be posted via the website.