

Parkwoods Executive Board Meeting

Wednesday, January 22, 2020

Summit Fitness, Norwich, CT

6:30pm.

Meeting called to order at 6:35pm by Chris Dixon.

Present were Quinn Kelley, Terrie Casagranda, Chris Dixon and Evan DeGaetano.

No Unit Owners Comments.

Pre Meeting Action: No pre-meeting action

Secretaries Report: Minutes accepted.

Property Managers Report: As Discussed.

Treasurers Report: Chris requested a meeting with the Association's CPA to discuss and clarify the budget report, more particularly the processing of income and unapplied income.

Unfinished Business:

Yard Father's contract to be signed for the 2020 landscaping.

Window trim missing from several units on the property. Quinn did a walk around and counted nineteen window trims missing. A letter will go out to each unit owner with a plan for replacement.

Shrubs to be replaced next to unit 31.

New Business:

Juniper removal located at the two large mulch islands, Quinn will obtain quotes.

Fertilizer quotes, Quinn will obtain quotes.

Fidelity Bond Coverage was increased as recommended by Quinn.

Evergreens along the fence line behind units 1-3, this project will be on hold, for future discussion.

Meeting Adjourned at 7:05pm.

Next scheduled meeting to be held on April 22, 2020 at 6:30pm, Summit Fitness, Norwich, CT