

Parkwoods Executive Board Meeting

Wednesday, July 29, 2020

Teleconference meeting.

6:30pm

Meeting called to order at 6:30pm by Chris Dixon, President.

Present were Quinn Kelley, Terrie Casagranda, Evan DeGaetano, Chris Dixon.

Unit Owner 32, Vincent Carver, questioned the timeline for roof replacement. Per Quinn life expectancy is at least 25-30 years from installation. Chris explained questions regarding the reserve of \$175,000. Vincent questioned if there is a plan for condo fees to increase. Chris commented not at this time and that this is typically discussed at the annual unit owners meeting when the board presents the budget.

Pre-Action Item: Approval of the pressure washing contract.

Secretary Report: Accepted.

Treasures Report: Accepted.

Unfinished Business:

1. Removal of the Juniper. Arron from American Landscape suggested to wait until the first week of September. Quinn will work to firm up an actual date so the schedule doesn't slip.
2. Shrub replacement next to unit #31. The Board agreed to do this at this same time as the Juniper project.
3. Window grid replacement. For now due to Covid, the Board will keep this on the agenda list.

New Business:

1. Tree trimming. Steve from SAB will trim the ornamental trees, including the Weeping Cherry tree and pear trees, scheduled for end of September/mid-October time frame. Terrie mentioned the tree line next to her condo, branches are just touching the building. Vines covering the trees behind units 31-32. Next to unit 15 dead white pine tree. Quinn will schedule a meeting with Steve to discuss the work to be done.
2. Snow removal contract has expired. The Board asked Quinn to pursue a multi-year fixed price contract with American, similar to previous versions.
3. 2021 seal coating /crack fill. Quinn will meet with the contractor to review areas of concern on the property.

Meeting Adjourned at 7:03pm.

Next scheduled meeting to be held on September 23, 2020 at 6:30pm, location TBD, due to Covid, probably another conference call.