

Parkwoods Executive Board Meeting

January 20, 2021 at 6:30pm

Teleconference Meeting

Meeting called order at 6:32pm by Chris Dixon, President

Present were Quinn Kelley, Chris Dixon, Terrie Casagrande, and Evan DeGaetano

No other unit owners present

Pre-Meeting action items: None

Secretaries Report: Previously accepted

Treasures Report: Quinn reviewed the balance sheet

Unfinished Business:

1. The Board agreed that if a garage door needs to be replaced, and a unit has two garage doors, both doors need to match as close to original specifications and both need to be replaced at the same time. Quinn will draft a rule for Board review, which will then be forwarded to unit owners for comment.
2. The Board received information from Unit #1 regarding ESA.
3. 2021 lawn care contract, Yard Fathers is to keep the pricing the same. The board discussed the breakdown of the pricing for each service. Quinn will clarify this with Tom.
4. Tree trimming for the fall, Quinn will obtain a written contract for work to be done. The Board will consider a proposal with a deposit to ensure completion in an appropriate and timely manner in the fall.
5. Window grid replacement program, on hold until post Covid.

New Business:

1. Improving the appearance around the sewer pump station location at the bottom of Parkwoods Drive. Quinn will contact NPU in regards to what is allowed and what NPU might do.
2. Seal coating, the Board agreed to have the work done in the spring. Quinn will obtain pricing and assurance that the project will be completed as early in the season as possible.
3. Shrub planting on the side of Unit #31, near the gas meters, will be completed this spring by Thames Harbour.

Meeting Adjourned at 7:06pm.

Next meeting TBD.